



**Regional Emergency Preparedness Advisory Committee (REPAC) Meeting**  
**NCTCOG, Transportation Council Room**  
**August 6, 2019 / 1:30 – 3:30 PM**

**Meeting Notes**

**Opening Remarks/EPPC Update – House Rules (Chase Wheeler)**

Chairs

**Rollcall**

NCTCOG Staff

**Approval of Notes from Last Meeting**

Committee Members

Kenny Phillips made a motion to approve the notes from the June 6, 2019, REPAC meeting. The motion was seconded by Nick Sloan. The motion carried.

**Action Items**

Committee Members

County Seats Caps

- REPAC Nomination for County Seats and Approval Process (presentation attached)
  - Fourteen (14) Subject Matter Expert (SME) seats will be provided for disciplines with specific positions on REPAC
  - SME will seat nine (9) members from jurisdictions, within the four (4) Urban counties, and five (5) members from jurisdictions, within the twelve (12) rural counties
  - No more than three (3) seats assigned can fall under a single county's jurisdiction without REPAC's approval
- REPAC Nomination Guidance for Urban and Rural counties (presentation attached)
  - Each county is only allowed to hold three (3) Urban seats, and 3 Rural seats from nominations received
- REPAC SME nominations (presentation attached)
  - Public Health and Communications only received one nomination
  - Tarrant County is only able to fill one (1) seat with REPAC approval
  - Cannot accept nominations per jurisdiction per Guidance
  - Per Guidance, Rural nominations must be approved to maintain 9/5 Urban /Rural requirements
- SME Nominations Summary (presentation attached)
  - Irish Hancock asked the question "Is the county allowed to have additional seats beyond what the guidelines say because there are no other nominations, or do we hold strictly to the guidelines nominations"?
  - There were a few issues with the REPAC nomination process for county seats

**Motion:** Chase Wheeler made a motion to approve the counties to have additional seats and to suspend county restrictions. The motion was seconded by T.J. Manor. The motion carried.

## Discussion Items

NCTCOG Staff

- REPAC Handbook (presentation attached)
  - REPAC Handbook committee sign-up sheet was passed around
  - REPAC Handbook committee meeting is scheduled for August 28, 2019, from 10:00 a.m. to 12:00 p.m. at NCTCOG
  - Topics: SME Seats breakdown, Term Limits, county Representation, Job changes, etc.
- FY 17,18, & 19 SHSP Grant Update (presentation attached)
  - Reallocating sweep funds
  - FY17 Grants
    - Kaufman received \$6,172 for night vision in reallocations
  - FY18 Grants
    - EOC Project Framework received \$5,521 in reallocations
  - FY19 Grants
    - Grants open September 1, 2019. Grant submittals have been corrected and submitted
    - We anticipated on receiving \$1.6 million.
    - Total 2019 SHSP Allocation is \$1,715,104
    - Twenty-eight percent (28%) (\$50,000) was allocated to Law Enforcement
- New Cybersecurity Requirements (presentation attached) Marcie Bruner, NCTCOG
  - In 2018 there was a new requirement to submit Cybersecurity Requirements IJs for SHSP Grant Funds. The State absorbed that requirement, therefore we were not required to submit a Cybersecurity IJ at the regional level
  - Any jurisdiction to receive SHSP/UASI grant funds will need to complete the Cybersecurity assessment that is due before the end of the year. It's a no cost, anonymous assessment
  - This Act was signed in 2018
- EHP Requirements (presentation attached) Marcie Bruner, NCTCOG
  - NCTCOG will take care of most EHPs
  - There is a new GPD EHP Policy – July 26, 2018
  - EHP is not required for:
    - Planning
    - Management and Administration
    - Classroom based training
    - Table-top and Functional Exercises
    - Drills and Full-Scale Exercises if it takes place at the following locations and the type of planned activity is one that the facility was designed to conduct:
      - Fire Academy
      - Police Academy
      - Search and Rescue Training Facilities
      - Explosive Testing Centers
    - Purchase of Equipment that installation is not required

- EHO Review of Previously Approved Facilities is not required however, it is a Case-by-Case Basis
  - Communications Projects
    - No EHP Submission Required (see attached presentation)
  - The OOG is trying to get clearance from FEMA on this.
- 2019 THIRA/RIP/SPR Updates (presentation attached) Justin Cox, City of Ft. Worth
    - There is a THIRA/SPR Timeline
    - Prevention, Protection, Mitigation Core Capabilities
    - Justin will complete the THIRA's Core Capabilities
    - The State did not have a form to complete this year, they did in 2017. We will be using the form from 2017
    - There are new requirements this year
    - Max.gov have been updated
    - Mid-Term Planning meeting is scheduled for August 13, 2019 at 9:30 a.m. in Grand Prairie
    - Will review notes from IPM and discuss new form for completion of SPR and ways to improve the Executive Summary
    - FEMA Online Reporting Tool Input is December 13, 2019
  - Emergency Response Guidebooks (ERG) Update Vanessa Hooker, NCTCOG
    - The 2020 ERGs will be ready for distribution at the beginning of 2020
    - The jurisdictions will be notified when the books are ready for pick-up
    - Eric Meyers with Navarro County had agreed to go to College Station to get all the ERGs when
    - I will work with each Eric Meyers and EMCs to coordinate the retrieval of their ERGs from Navarro County.
  - Special Events Data Call (presentation attached) Candice Forsyth, NCTCOG
    - The HSIN database portal will be opened between August 1 – September 12, 2019
    - Event Year – December 1, 2019 and November 30, 2020
    - August 9<sup>th</sup> – An informational email will go to REM.
    - August 31<sup>st</sup> – All 2020 spreadsheets will need to be returned to [cforsyth@nctcog.org](mailto:cforsyth@nctcog.org) to be submitted by the September 12<sup>th</sup> upload deadline.
    - Be sure to submit your events on time
    - There are some Special Events Data Call spreadsheet changes
    - Seeking additional guidance on submittals

- Haystax Analytics Presentation (presentation attached) Doug Paisley
  - DFWA DS7 launched in December 2008
  - NCTCOG COP Launched in May 2018
  - NCTCOG COP project application activation & configuration completed June 2018
  - Deployment & Training completed January 2019
  - Data Integration & Deployment completed March 2019

**NCTCOG**

Introduction to Braydon Williams

NCTCOG Staff

**Committee/Public Comment**

**Grant Funded Event Updates**

Homeland Security Conference	June 17 – 21, 2019
MCI Final Deliverables	June 26, 2019
BAR X	June 24 – 26, 2019
HOTZONE Conference	October 18 – 21, 2019
SWAT X	November 9, 2019
IAEM Conference	November 15 – 20, 2019

**Upcoming Events**

Emergency Preparedness Planning Council (EPPC) Meeting	August 15, 2019
REPAC Handbook Meeting	August 28, 2019
Texas Association of Regional Councils	September 11 – 13, 2019

**Next Meeting**

**~~Tuesday, November 12, 2019 (Canceled)~~**

**Monday, December 2, 2019**

Resources

REPAC website: [www.nctcog.org/ep/REPAC](http://www.nctcog.org/ep/REPAC)  
 SHSP website: [www.nctcog.org/ep/SHSP](http://www.nctcog.org/ep/SHSP)  
 EPPC website: [www.nctcog.org/ep/EPPC](http://www.nctcog.org/ep/EPPC)  
 Regional Calendar: [www.nctcog.org/ep/calendar.asp](http://www.nctcog.org/ep/calendar.asp)